



KMAP Member Portal Registration Instructions

Registering for the KMAP Member Portal

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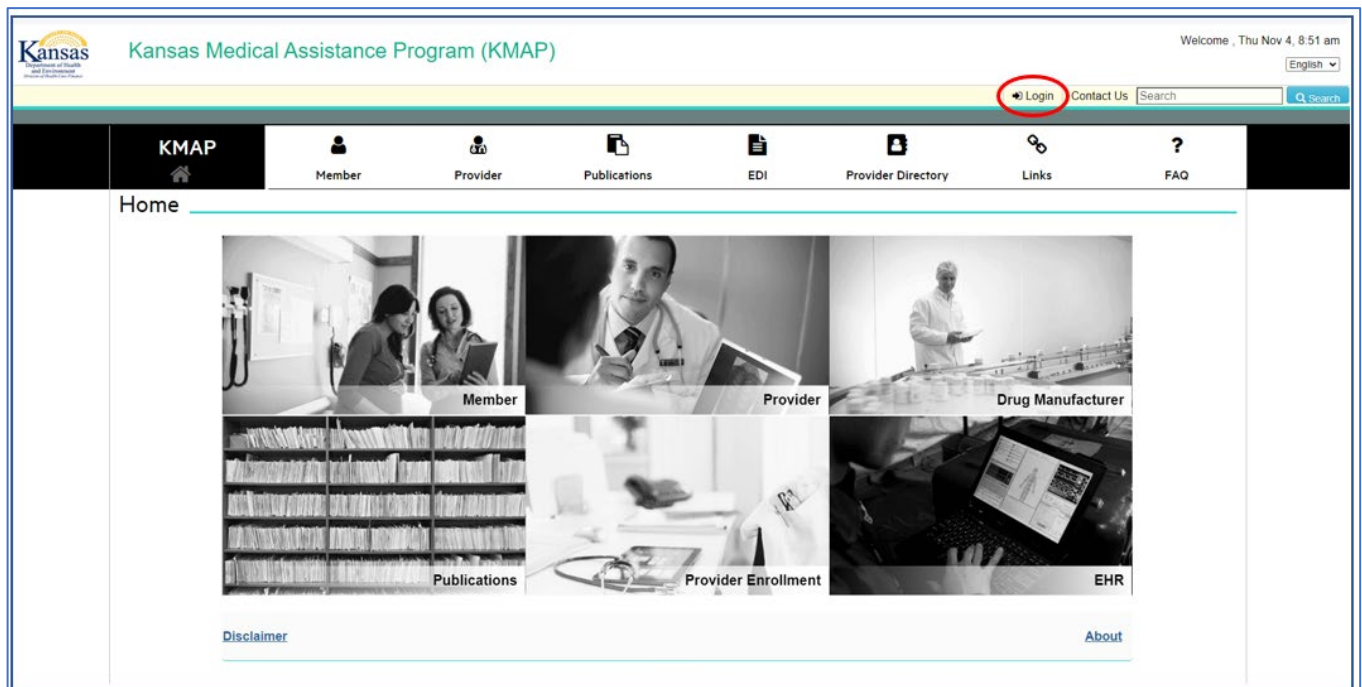
Registering for the KMAP Member Portal

1 Register as a New Member

If you are a newly enrolled member and once your case is successfully created in the Medicaid system, you will receive a letter with your Internet and ROSIE – The Automated Phone System (AVRS) PINs. The letter will have a URL to the KMAP Portal Registration page. If you are a current user of the KMAP Member Portal, refer to section 2 for registration instructions on the new KMAP Member Portal. If you are a current member but had not registered to use KMAP Member Portal, you may use the PIN previously provided and follow the instructions in this section to register for the new KMAP Member Portal. If you have not received the letter or have technical difficulties, contact 1-800-766-9012.

Complete these steps to register for the KMAP Member Portal: <https://portal.kmap-state-ks.us/PublicPage>

From the KMAP Home page, click **Login**.



From the **Login** page, click **Register** under the Member section.

Registering for the KMAP Member Portal

The screenshot shows the KMAP website interface. At the top, the Kansas Department of Health and Environment logo is on the left, and the text "Kansas Medical Assistance Program (KMAP)" is in the center. A welcome message "Welcome , Fri Dec 18, 11:30 am" and a language dropdown "English" are on the right. Below this is a navigation bar with links: "Login", "Contact Us", and a search bar. A secondary navigation bar contains icons and labels for "KMAP", "Member", "Provider", "Publications", "EDI", "Provider Directory", "Links", and "FAQ". Below this is a row of tabs: "Publications", "Interactive Tools", "Helpful Information", "Provider Documents", "KanCare", "KMAP Login" (highlighted in green), and "Provider FAQ". The main content area is titled "Login" and contains a paragraph explaining the registration process. A red note states: "NOTE: Members, Providers or Drug Labelers who have not Registered since Jan 18, 2022 must Register. Members, Providers or Drug Labelers who have not Re-registered since Jan 18, 2022 must Re-register." Below this is a table with three columns: "Member", "Provider/Drug Labeler", and "Login". The "Member" column has a "REGISTER" button circled in red, and the "Provider/Drug Labeler" column has a "REGISTER" button. The "Login" column has a "LOGIN" button. Below the table, there are "RE-REGISTER" buttons for both "Member" and "Provider/Drug Labeler".

Member	Provider/Drug Labeler	Login
If you have not registered to the portal select register	If you have not registered to accessed KMAP secure portal select register	All Registered and Re-registered users since Jan 18, 2022 login here
REGISTER	REGISTER	LOGIN
If you have not re-registered since Jan 18, 2022 to access the new KMAP secure portal select register	If you have not re-registered since Jan 18, 2022 to access the new KMAP secure portal select register	
RE-REGISTER	RE-REGISTER	

Choose **Member** from the list.

The system returns the **Member Registration** page.

Registering for the KMAP Member Portal

The screenshot displays the KMAP website interface. At the top, the Kansas Department of Health and Senior Services logo is visible alongside the text 'Kansas Medical Assistance Program (KMAP)'. A navigation bar includes links for 'Login', 'Contact Us', and a search bar. Below this, a secondary navigation bar features icons and labels for 'Member', 'Provider', 'Publications', 'EDI', 'Provider Directory', 'Links', and 'FAQ'. The main content area is titled 'Register'. Under the heading 'I want to register as', there is a dropdown menu labeled '*Register as'. This menu is currently open, showing a list of roles: 'Select a Value...', 'Drug Rebate Delegate', 'Drug Rebate Labeler', 'MCO Clerk', 'Member', and 'Provider'. A prominent red arrow points directly to the 'Member' option in the list. The footer of the page contains the copyright notice '© 2020 DXC Technology Company. All rights reserved.'

NOTE: Ensure you do not type a space at the end of any of your entries during registration.

Enter your **Member PIN**. This is the Internet PIN received by letter. Review the PIN to ensure what is entered exactly matches the PIN on the letter.

Enter your **Case Number**.

Enter any one of the **Member IDs** in your case.

Enter the **Date of Birth** of the **Member ID** you have used.

Click **SUBMIT**.

Registering for the KMAP Member Portal

The screenshot shows the KMAP Member Registration page. At the top left is the Kansas Department of Health and Environment logo. To its right is the title "Kansas Medical Assistance Program (KMAP)". In the top right corner, there is a language dropdown menu set to "English". Below this is a navigation bar with links for "Login", "Contact Us", and a search bar. A secondary navigation bar contains icons and labels for "KMAP" (home), "Member", "Provider", "Publications", "EDI", "Provider Directory", "Links", and "FAQ". The main content area is titled "Member Registration" and contains four required fields: "Member PIN", "Case Number", "Member ID", and "Date of Birth". Each field has a red asterisk and a help icon. Below the fields are three buttons: "RESET", "CANCEL", and "SUBMIT". A large red arrow points down to the "SUBMIT" button.

You will be taken to the **Member Registration** page.

Enter a **User Name**. This will be the ID you will use to login to the KMAP Member Portal.

Enter a **Password**.

NOTE: The first time you logon to the KMAP Member Portal you will be prompted to change your password.

Re-enter the **Password**.

Enter your **First Name**.

Enter your **Last Name**.

Enter your **Phone number**.

Enter your **Email** address.

Re-enter your **Email** address.

Click on **reCAPTCHA** (I am not a robot button).

Click **SUBMIT**.

Registering for the KMAP Member Portal

The screenshot shows the 'Member Registration' form on the Kansas Medical Assistance Program (KMAP) website. The form includes fields for User Name, Password, Confirm Password, First Name, Last Name, Phone, Email, and Confirm Email. A red box highlights the 'I'm not a robot' checkbox and the reCAPTCHA logo. A red arrow points to the 'SUBMIT' button. The 'RESET' button is also visible.

The system displays a message indicating your registration was successful.

You will receive a Welcome email with a link to the KMAP Member Portal login page. See Section 3 for login instructions.

The screenshot shows the 'Member Registration' page after a successful registration. A green message box displays the text: 'You have been successfully registered with KMAP secure portal. You will receive an email confirmation to the email address you provided.' The page also shows the KMAP logo, navigation links, and a footer with the copyright notice: '© 2021 Gainwell Technologies. All rights reserved.'

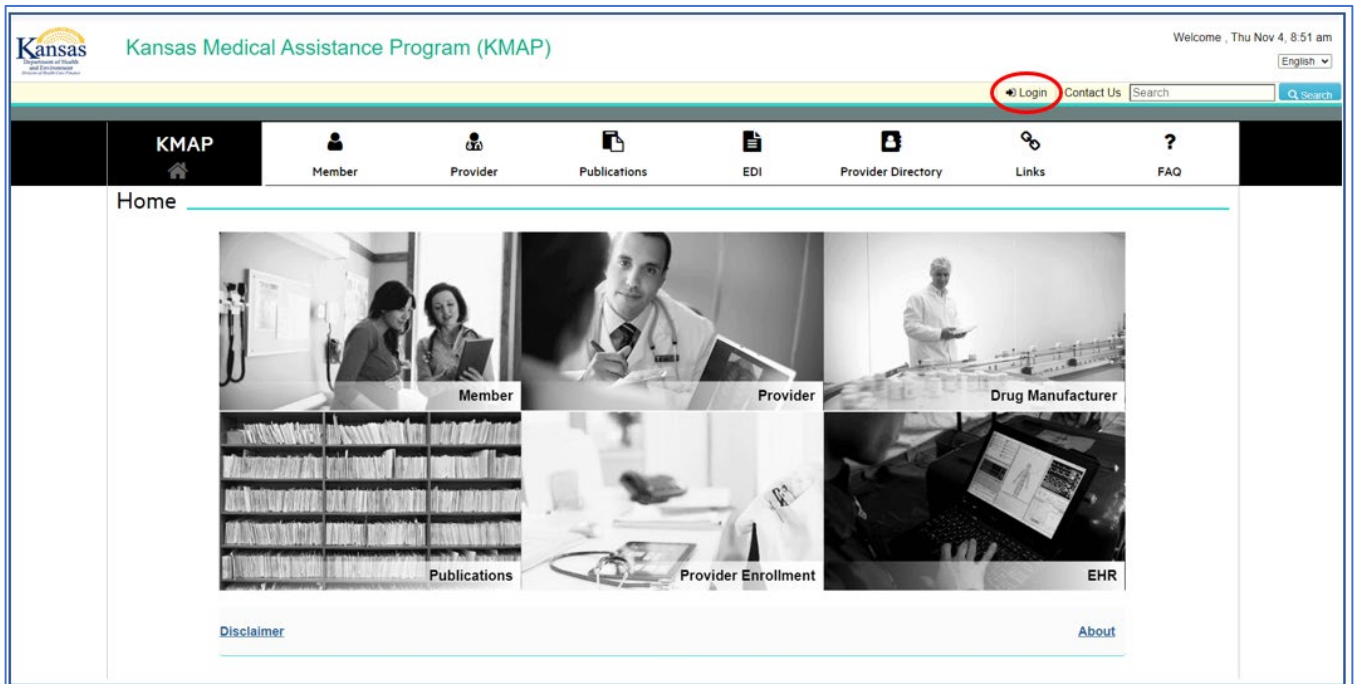
Registering for the KMAP Member Portal

2 Register as an Existing Member

If you are already a registered user of the KMAP Member Portal, you may use your existing User Name and Password for re-registering on the new KMAP Member Portal. You will use your existing User Name, Password and Case Number for account validation. If you have technical difficulties, contact 1-800-766-9012.

Complete these steps to register for the KMAP Member Portal: <https://portal.kmap-state-ks.us/PublicPage>

From the KMAP Home page, click **Login**.



From the **Login** page, click **Re-Register** under the Member section.

Registering for the KMAP Member Portal

Login

The Kansas Medical Assistance Program (KMAP) provides secure web sites for our member, provider and drug labeler communities. In order to access the secure web site, users must register for a user ID and password. If you have not previously registered, you will receive a letter providing you with an ID and personal identification number (PIN) needed for the registration process upon successful enrollment with the Kansas Department of Health and Environment (KDHE).

NOTE: Members, Providers or Drug Labelers who have not Registered since Jan 18, 2022 must Register.
Members, Providers or Drug Labelers who have not Re-registered since Jan 18, 2022 must Re-register.

Member	Provider/Drug Labeler	Login
If you have not registered to accessed to the KMAP secure portal select register REGISTER	If you have not registered to accessed to the KMAP secure portal select register REGISTER	All Registered and Re-registered users since Jan 18, 2022 login here LOGIN
If you have not registered since Jan 18, 2022 to access the new KMAP secure portal select register RE-REGISTER	If you have not re-registered since Jan 18, 2022 to access the new KMAP secure portal select register RE-REGISTER	

NOTE: Ensure you do not type a space at the end of any of your entries during registration.

The system returns the **Member Re-Registration** page.

Enter your **Case Number**.

Enter your **User Name**.

Enter your **Password**.

NOTE: This is your existing User Name and Password you currently use to logon to the KMAP Member Portal.

Click **SUBMIT**.

Registering for the KMAP Member Portal



The screenshot shows the KMAP Member Re-registration page. At the top, there is a header with the Kansas Department of Health and Senior Services logo, the text "Kansas Medical Assistance Program (KMAP)", and a language dropdown set to "English". Below the header is a navigation bar with links for "Login", "Contact Us", and a search bar. A secondary navigation bar contains icons and labels for "KMAP", "Member", "Provider", "Publications", "EDI", "Provider Directory", "Links", and "FAQ". The main content area is titled "Member Re- registration". It features three input fields labeled "Case Number", "User Name", and "Password", each with a yellow background. Below these fields are "RESET", "CANCEL", and "SUBMIT" buttons. A red arrow points down to the "SUBMIT" button.

You will be taken to the **Member Registration** page.

Enter a **User Name**. This will be the ID you will use to login to the new KMAP Member Portal.

Enter a **Password**.

NOTE: The first time you logon to the KMAP Member Portal you will be prompted to change your password.

Re-enter the **Password**.

Enter your **First Name**.

Enter your **Last Name**.

Enter your **Phone** number.

Enter your **Email** address.

Re-enter your **Email** address.

Click on **reCAPTCHA** (I am not a robot button).

Click **SUBMIT**.

Registering for the KMAP Member Portal

The screenshot shows the 'Member Registration' form on the Kansas Medical Assistance Program (KMAP) website. The form includes fields for User Name, Password, Confirm Password, First Name, Last Name, Phone, Email, and Confirm Email. A CAPTCHA box with the text 'I'm not a robot' and a reCAPTCHA logo is highlighted with a red rectangle. A red arrow points to the 'SUBMIT' button. The 'RESET' button is located at the bottom left of the form area. The website header includes the Kansas Department of Health and Senior Services logo, the KMAP title, a language dropdown set to 'English', and links for Login, Contact Us, and a search bar.

The system displays a message indicating your registration was successful.

You will receive a Welcome email with a link to the KMAP Member Portal logon page. See Section 3 for logon instructions.

The screenshot shows the KMAP website after successful registration. A green message box displays the text: 'You have been successfully registered with KMAP secure portal. You will receive an email confirmation to the email address you provided.' The website header is identical to the previous screenshot, but the 'Member Registration' form area is now empty, showing only the success message. The footer includes the copyright notice: '© 2021 Gainwell Technologies. All rights reserved.'

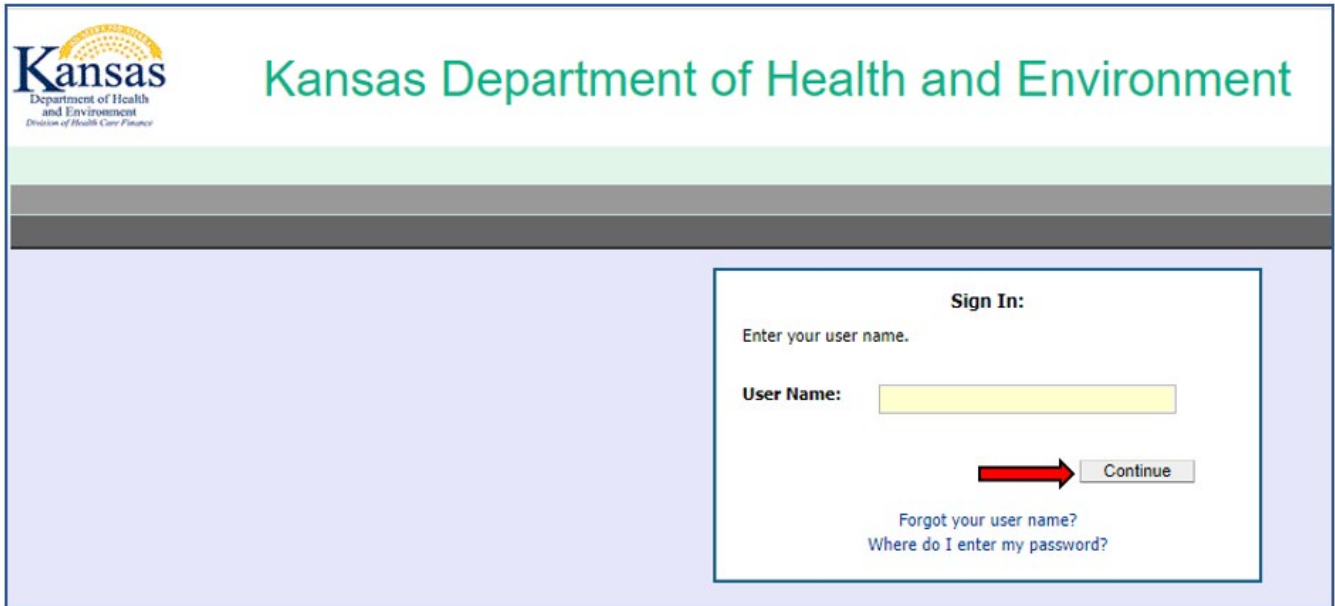
Registering for the KMAP Member Portal

3 Logging on to the KMAP Member Portal

Complete these steps to login to the KMAP Member Portal: <https://portal.kmap-state-ks.us/SecurePage>

From the KMAP landing page, enter the **User Name** you created during registration.

Click **Continue**.



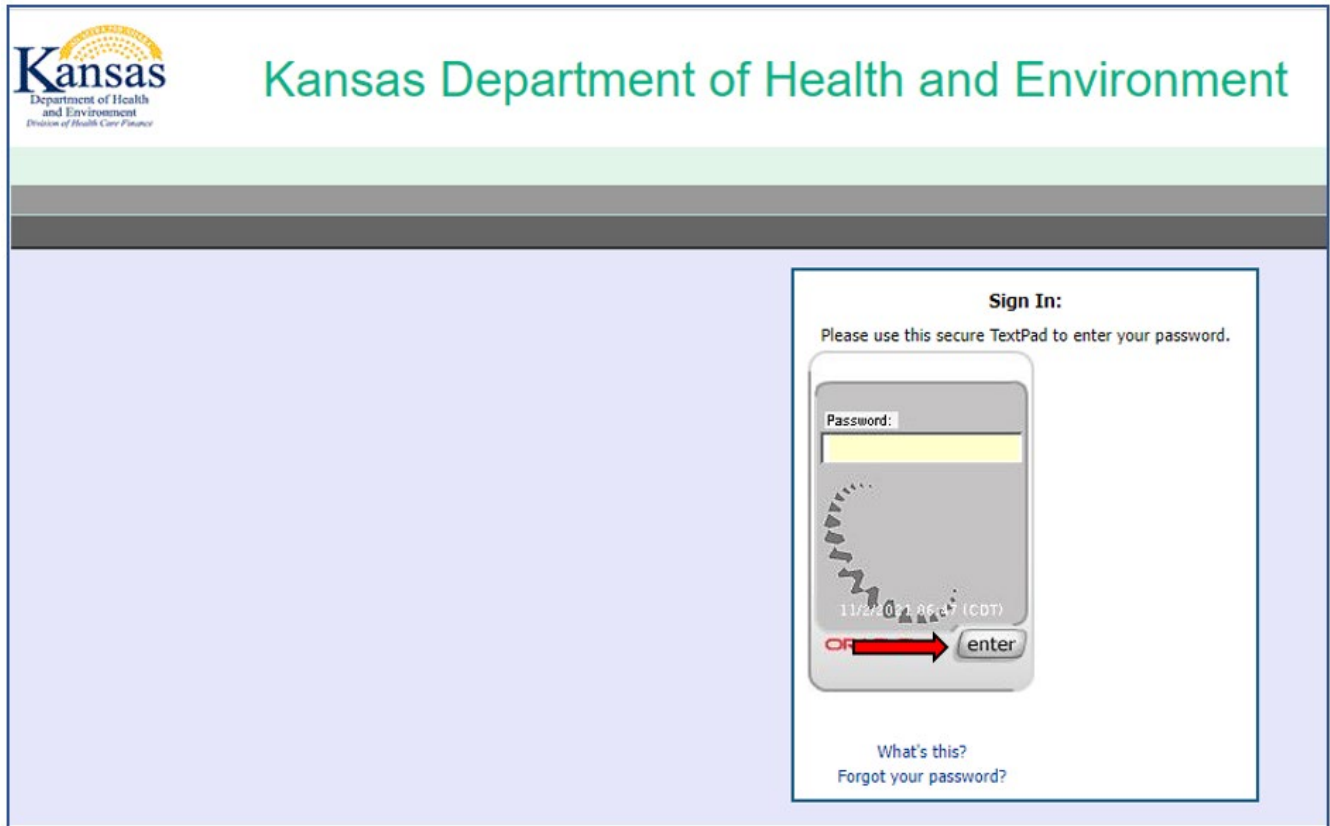
The screenshot shows the login interface for the KMAP Member Portal. At the top left is the Kansas Department of Health and Environment logo. To its right, the text "Kansas Department of Health and Environment" is displayed in green. Below this is a horizontal bar with green, grey, and dark grey segments. The main content area has a light blue background. On the right side, there is a white box titled "Sign In:". Inside this box, the text "Enter your user name." is followed by a yellow input field labeled "User Name:". Below the input field is a red arrow pointing to a button labeled "Continue". At the bottom of the box, there are two links: "Forgot your user name?" and "Where do I enter my password?".

The system returns the Password page.

Enter the **Password** you created during registration.

Click **enter**.

Registering for the KMAP Member Portal



Kansas
Department of Health
and Environment
Division of Health Care Finance

Kansas Department of Health and Environment

Sign In:

Please use this secure TextPad to enter your password.

Password:

11/27/07 10:56:57 (CDT)

OR enter

[What's this?](#)
[Forgot your password?](#)

The first time you login, you will be prompted to reset your password.

Enter the password you created during registration as the **Old Password**.

Click **Enter**.


Enter a **New Password**.

Click **Enter**.

Enter the password again to **Confirm New Password**.

Click **Enter**.

Registering for the KMAP Member Portal



Kansas Department of Health and Environment


Reset Your Password

Please enter your old password and new password twice on the TextPad.

A valid password must meet all of the following conditions:

- Password must not match or contain first name.
- Password must not match or contain last name.
- Password must contain at least 2 alphabetic character(s).
- Password must be at least 6 character(s) long.
- Password must contain at least 1 lowercase letter(s).
- Password must contain at least 1 numeric character(s).
- Password must contain at least 1 uppercase letter(s).
- Password must start with an alphabetic character.
- Password must not match or contain user ID.


Old Password	click to enter
New Password	click to enter
Confirm New Password	click to enter



The system returns the **Security Profile** page, this is displayed the first time you login. Read each section for details regarding your security profile.

Click **Continue**.

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Kansas Department of Health and Environment

Your New Security Profile

Setting up your new security profile enhances your online protection.
It adds new layers of security to your account by helping us identify you and will help you identify our site.

Security Image and Phrase


Enhanced data security
Your new personalized security devices will help protect you while on KMMS applications. Information you enter is protected from many of the security threats out there today. At the same time the image, phrase and date are proof that you are on official KMMS sites.

Security Questions and Answers

Additional layer of security
You will register three security questions to add another layer of security. During subsequent visits, we will ask you to answer one of these questions correctly using your personalized device if a situation seems risky. These questions and answers should be kept secret just like your password.

Contact Information

One time password (OTP)
We may use your contact information to confirm your identity with a one time password when extra safety is needed.

 **To register your security profile now >>**

The system provides a personal security image and phrase. To change the image and phrase, click **Get a new image and phrase**, until you find one you want to use.

Click **Continue**.

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Kansas Department of Health and Environment

Your Security Device

This is your personalized virtual authentication device.
From now on, never enter your password unless you see this exact device.

Password:



← Your personal security image

← Your personal security phrase

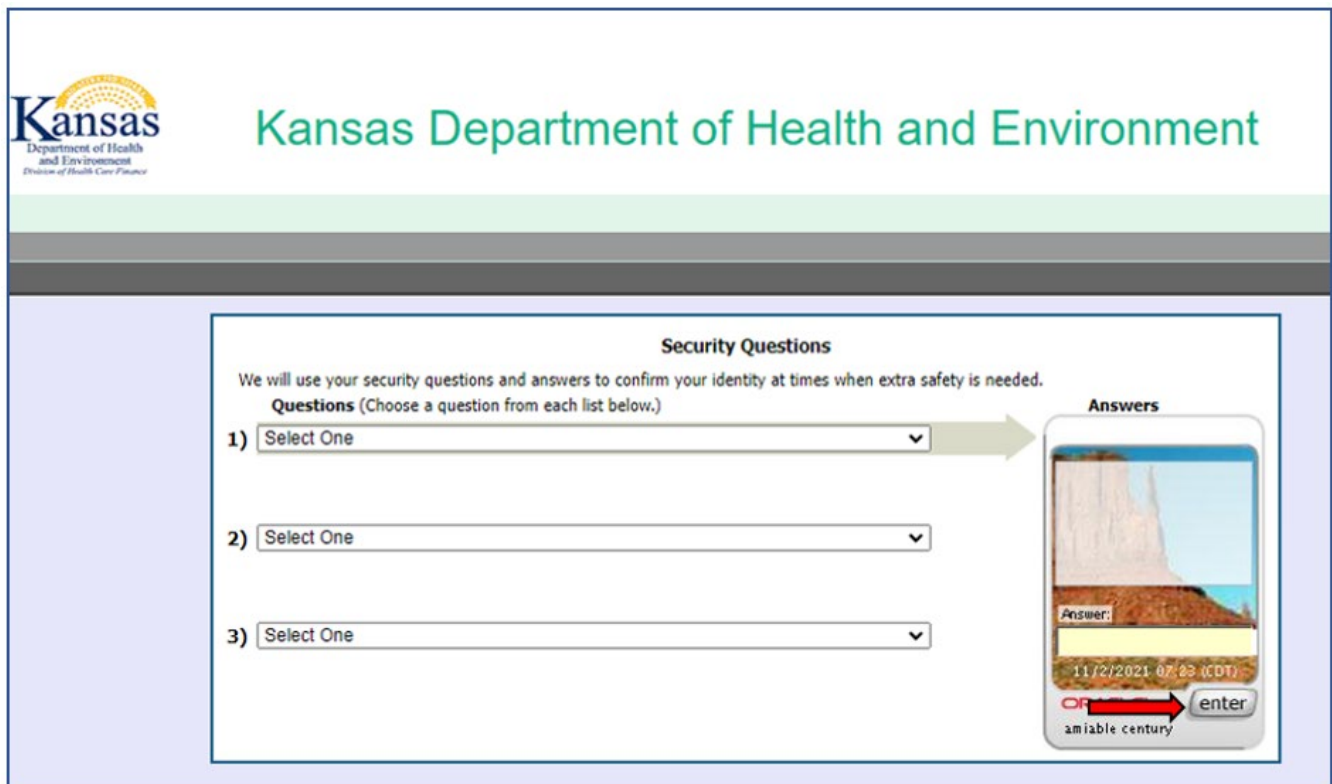
[Learn more about your device](#)

[Get a new image and phrase](#)

To accept this security device, image and phrase, click >>

The system asks you to setup your Security Questions. Select three security questions. For each question selected, type the answer into the secure text pad and click **Enter**.

Registering for the KMAP Member Portal



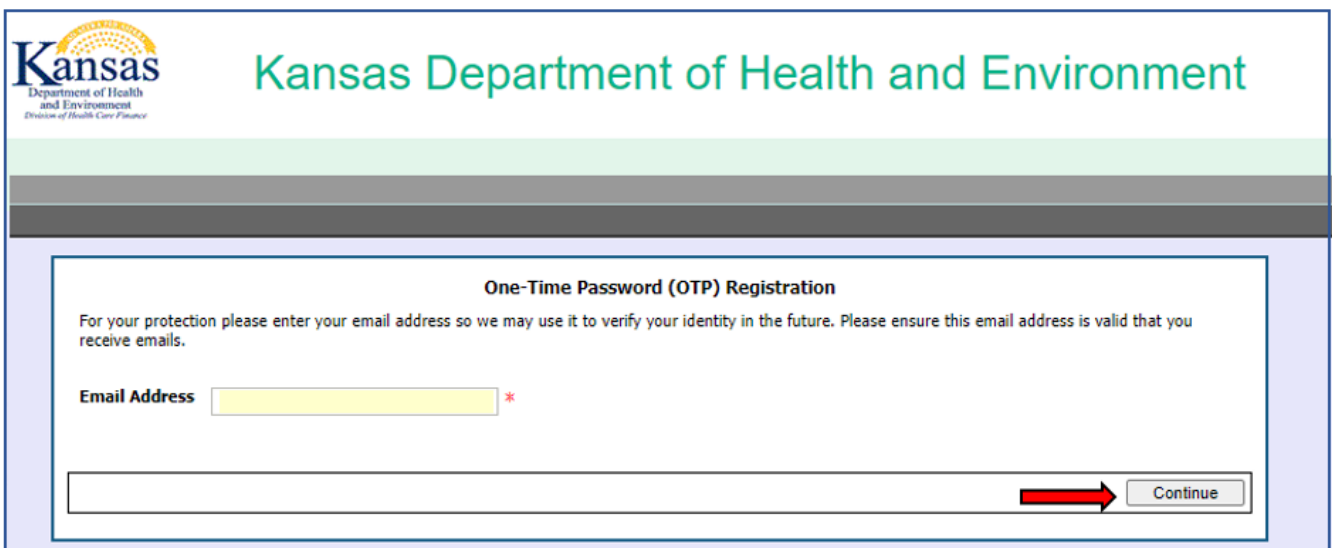
The screenshot shows the 'Security Questions' registration page for the Kansas Department of Health and Environment. The page header includes the Kansas Department of Health and Environment logo and the text 'Kansas Department of Health and Environment'. The main content area is titled 'Security Questions' and contains the following text: 'We will use your security questions and answers to confirm your identity at times when extra safety is needed. Questions (Choose a question from each list below.)'. There are three numbered questions, each with a dropdown menu labeled 'Select One'. A green arrow points from the first question to the 'Answers' section. The 'Answers' section shows a preview of the selected answer: 'amiable century'. Below the preview, there is a date '11/22/2021 07:23 (CDT)' and a red arrow pointing to an 'enter' button.

Once you have entered the third security question, the system takes you to a One-Time Password (OTP) Registration page.

Enter your **Email Address**.

NOTE: Ensure you do not type a space at the end of your email address as it will cause an error.

Click **Continue**.

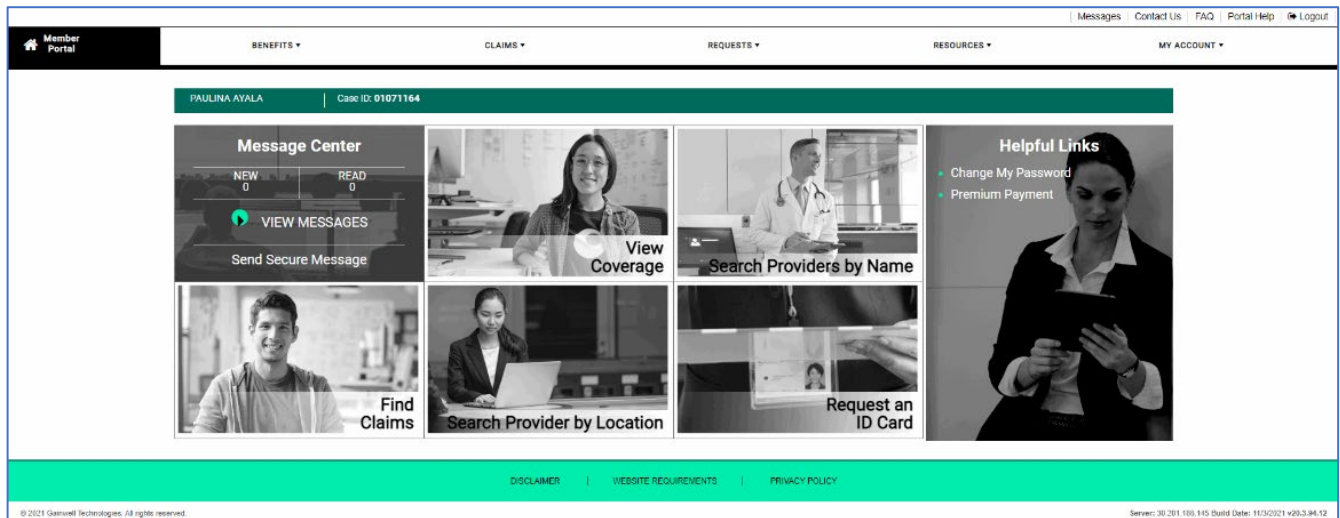


The screenshot shows the 'One-Time Password (OTP) Registration' page for the Kansas Department of Health and Environment. The page header includes the Kansas Department of Health and Environment logo and the text 'Kansas Department of Health and Environment'. The main content area is titled 'One-Time Password (OTP) Registration' and contains the following text: 'For your protection please enter your email address so we may use it to verify your identity in the future. Please ensure this email address is valid that you receive emails.' There is a text input field labeled 'Email Address' with a red asterisk next to it. Below the input field, there is a red arrow pointing to a 'Continue' button.

The system displays the KMAP **Member Portal Home** page.

Click **Logout** to exit the Member Portal.

Registering for the KMAP Member Portal



For information on the new KMAP Member Portal, refer to the Member Portal Reference Guide available from the KMAP Public website, <https://portal.kmap-state-ks.us/PublicPage>. Click on [Member](#) to navigate to the Member Home page. Select [Shortcuts & Training Materials](#) at the bottom of the page, then select the Member Portal Reference Guide.